宁波城市职业技术学院慕课建设项目

申 报 表

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| 课程名称 |
| 所属院（部） |
| 课程类别[ ]通识教育类 [ ] 专业核心课程群 [ ]创新类课程 [ ]普通类课程 |
| 课程负责人 |
| 联系电话 |
| E—mail |
| 申报日期 |

教务处制

二○一八年四月

**填 写 说 明 和 要 求**

一．以Word文档格式如实填写各项。

二、表格文本中外文名称第一次出现时，要写清全称和缩写，再次出现时可以使用缩写。

三、涉密内容不填写，有可能涉密和不宜大范围公开的内容，请在说明栏中注明。

四、除课程负责人外，根据课程实际情况，填写1～4名主讲教师的详细信息。

五、本栏目未覆盖的内容，需要说明的，可以增加说明栏。

**1．课程负责人情况**

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| 1-1  基本  信息 | 姓 名 |  | 性　别 |  | | 出生年月 | |  |
| 最终学历/学位 |  | | | 职 称 | |  | |
| 所在院（部） |  | | | 职务 | |  | |
| 电话 |  | | | E-mail | |  | |
| 课程类别 | [ ]通识教育类 [ ] 专业核心课程群  [ ]创新类课程 [ ] 普通类 | | | | | | |
| 是否专业核心  课程 | [ ]是 [ ]否 | | | | | | |
| 课程类型 | [ ]理论课 [ ]实践课 [ ]理实一体课 | | | | | | |
| 本专业在线课程  建设基础 |  | | | | | | |
| 课程面向对象 |  | | | | | | |
| 课程地址 |  | | | | | | |
| 1-2  教学和教研  情况 | 近5年来讲授的主要课程（含课程名称、课程类别、总学时，不超过3门）；主持的教学研究课题（含课题名称、来源、年限、研究进展）；独著或作为第一作者发表的教学研究论文（含题目、刊物名称、时间）；获得的教学表彰及奖励（含奖项名称、授予单位、署名次序、时间）（各不超过5项） | | | | | | | |

**2.教学队伍、课程简介、经费预算**

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| 2-1  人员构成 | 姓 名 | 性别 | 出生年月 | 职 称 | 学科专业 | 工作单位 |
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| 2-2  教学团队分工 | 含主讲教师、助理教师（主要负责作业批阅、辅导答疑、线上交流等）、其他教师（负责内容安排、创意设计、技术实现的相关人员）等。 | | | | | |
| 2-3课程简介 | 含课程名称、课程类别、学时/学分、课程建设定位与目标、课程建设基础、教学对象、教学方式、教学内容、重点和难点、教学环节、考核方式、选用教材等。 | | | | | |
| 2-4  经费预算 | 含视频制作、资料收集整理、人员费用等。  课程视频拍摄和制作入围单位、收费标准等参考以下通知：（http://172.18.0.4/nbxxw/bmtz1/jhcwcgyzcglc/201707/t20170711\_59871.htm） | | | | | |

**3.慕课建设规划**

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| 3-1含课程建设总体期限及时间安排、教师授课方式、教师教学分工及工作量计算方式、需要配套的教学条件、预期效果等。 |
| 3-2相关视频等教学资源储备情况： |

**4．慕课资源开发计划**

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| 表格可根据实际情况适当调整，该计划表作为检查和验收依据。   |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **序号** | **项目**  **（模块）** | **任务**  **（单元）** | **能力点** | **重点难点** | **视频标题** | **视频形式** | **拍摄地点** | **时长** | **测试、作业** | **其他资源** | **负责教师** | **完成时间** | | 1 | 项目1  （模块1） | 任务(单元)1.1 |  |  |  |  |  |  |  |  |  |  | | 任务(单元)1.2 |  |  |  |  |  |  |  |  |  |  | | 任务(单元)1.3 |  |  |  |  |  |  |  |  |  |  | | 任务(单元)1.4 |  |  |  |  |  |  |  |  |  |  | | 2 | 项目2  （模块2） | 任务(单元)2.1 |  |  |  |  |  |  |  |  |  |  | | 任务(单元)2.2 |  |  |  |  |  |  |  |  |  |  | | 任务(单元)2.3 |  |  |  |  |  |  |  |  |  |  | | 任务(单元)2.4 |  |  |  |  |  |  |  |  |  |  | | 3 | 项目3  （模块3） | 任务(单元)3.1 |  |  |  |  |  |  |  |  |  |  | | 任务(单元)3.2 |  |  |  |  |  |  |  |  |  |  | | 任务(单元)3.3 |  |  |  |  |  |  |  |  |  |  | | 任务(单元)3.4 |  |  |  |  |  |  |  |  |  |  | |

5. 项目量化任务指标考核表

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 结合设计思路填写考核表，作为验收依据，可增加表格   |  |  | | --- | --- | | 序号 | 任务指标（申报时填写） | | 1 | 项目总结报告（1）份 | | 2 | 课程质量分析报告（1）份 | | 3 | 课程介绍、代表课程的图片、课程宣传片、课程标签(200字、1张、3分钟、3个关键词)、课程历史获奖情况、教学核心团队荣誉等 | | 4 | 课程基本资源:课程标准、课程设计方案、电子课件、考核方案、教学计划等 | | 5 | 教学视频[其中原创视频（ ）min]：  数 量（ ）个  总时长（ ）min | | 6 | 其他素材资源[其中原创资源占（ ）%]：  文档（ ）个、图片（ ）张、动画（ ）个、视频（ ）个、其他资源（ ）份 | | 7 | 线上作业布置（ ）次  测试等试题数量（ ） | | 8 | 线上互动交流（ ）次 | | 9 | 课程网站访问量达到（ ）人次 | | 10 | 线下面授（ ）次 | | 11 | 申报（ ）项相关课题，发表（ ）篇相关论文 | | 12 | 其他创新内容说明： | |

**6.推荐、评审意见**

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| 学院(部)审核推荐意见：  签字：  （盖章）  年 月 日 |
| 评审专家组意见：  组长签字：  年 月 日 |
| 学校意见：  （盖章）  年 月 日 |